

## HOW TO REGISTER

- **Register online:** Go to [wcae.info](http://wcae.info) and follow instructions. Credit or debit card required.
- **Register in person:** Adult Education – Alvarado Campus, 5625 Sutter Avenue, Richmond. Cash, Check, Credit and Debit Cards Accepted. Do not use the mail-in registration form when registering in person. Forms are available in the office. NO REGISTRATION AT SERRA CAMPUS.
- **Register by mail:** Use the form below (also available at [www.wcae.info](http://www.wcae.info)). Mail the form with check or money order to: Adult Education – Alvarado Campus, 5625 Sutter Avenue, Richmond, CA 94804. To receive confirmation of enrollment, please include a self-addressed, stamped envelope.

**Note:** Special registration procedures are required for High School Diploma, Adult Basic Education, English as a Second Language and Adults with Disabilities. See course details for registration information.

**Make checks payable to: WCAE (Fee of \$35, cash only, charged for insufficient funds.)**

## Fall 2017–Winter 2018

WEST CONTRA COSTA ADULT EDUCATION  
5625 SUTTER AVE., RICHMOND 94804 • PHONE: 510-231-1453 • WWW.WCAE.INFO

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
 MALE  FEMALE BIRTHDATE \_\_\_\_\_ FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
 COURSE TITLE \_\_\_\_\_ COURSE NUMBER \_\_\_\_\_ FEE \_\_\_\_\_  
 INSTRUCTOR \_\_\_\_\_  
 COURSE TITLE \_\_\_\_\_ COURSE NUMBER \_\_\_\_\_ FEE \_\_\_\_\_  
 INSTRUCTOR \_\_\_\_\_  
 COURSE TITLE \_\_\_\_\_ COURSE NUMBER \_\_\_\_\_ FEE \_\_\_\_\_  
 INSTRUCTOR \_\_\_\_\_  
 CASH  CHECK (payable to: WCAE) CHECK NUMBER \_\_\_\_\_ **TOTAL FEES** \_\_\_\_\_

ETHNICITY:  Alaskan  American Indian  Asian  African American  Filipino  Hispanic  White  Other

For statistical reporting only: Are you receiving financial assistance?  YES  NO

Are you participating in any of the following:  AFDC  WIA  CALWORKS  SSI/Disability Ins.  Unemployment Benefits