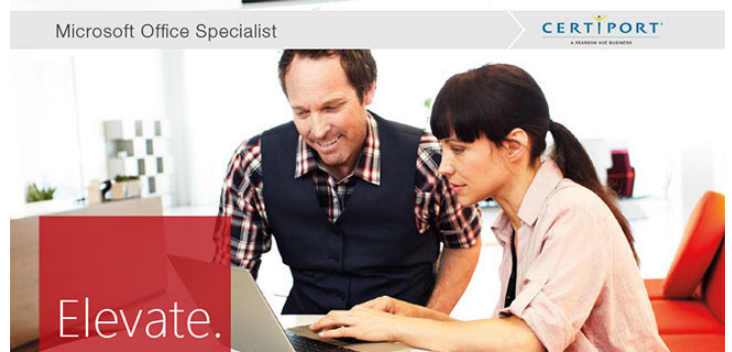


Microsoft

Office Specialist

Authorized Testing Center



Prove that you have the skills you claim to have with a Microsoft Office Specialist Certification in Word, Excel, or PowerPoint.

For a limited time WCCAE is offering MOS Certification Exams for 50% off retail!

Having a MOS certificate is proof that your skills align with Microsoft proficiency standards. To take advantage of this offer make sure you schedule your exam directly through WCCAE.

Here's how you can prepare to take the plunge towards certification:

- Attend an orientation and assessment to learn what a MOS certificate can mean for you. Sign up soon; seats are limited.
- Pick a program you wish to attain MOS certification (Word, Excel, or PowerPoint). Contact our office for information on additional certification exams.
- Identify the areas you need to brush up on to pass an exam.
- Work with an instructor to develop a plan and prepare for an exam.

West Contra Costa Adult Education is ready to help you take that important step towards MOS certification.

Our MOS instructors are credentialed and experienced in a variety of fields and possess one or more MOS Certifications.

Orientation Dates:

February 6, 2018
6:30pm-8:00pm

February 8, 2018
1:00pm-2:30pm

Contact Us:

Telephone: [510 231 1453](tel:5102311453)
Email: adulded@wccusd.net

Or visit our campus:

[5625 Sutter Avenue](#)
[Richmond, CA 94804](#)

Explore an array of course offerings at wccae.info

